

**United States Department of the Interior
BUREAU OF LAND MANAGEMENT
National Human Resources Management Center
Denver Federal Center, Building 50
P.O. Box 25047
Denver, CO 80225-0047**

In Reply Refer To:
1400-338 (HR-210)P

June 8, 2000

EMS Transmission 6/9/00

Instruction Memorandum No. HR-2000-044
Expires: 9/30/2001

To: All ADs, SDs, and CDs

From: Director, National Human Resources Management Center

Subject: Participation in Scientific and Engineering Occupation Competency
Analysis Functional Teams DD: 6/12/00

The Bureau of Land Management is part of a consortium of agencies which includes the Office of Personnel Management (OPM) to define the competencies within the Scientific and Engineering Occupations. These competencies will be included in "HR Manager" and "USACareers." They will also serve as a basis for OPM's competency-based qualification standards.

Beginning June 19, 2000, OPM will be conducting the occupational analysis of these job series on an agency and government wide basis, attachment 1. We will need to provide one subject matter expert to participate in each focus group. Nominations for subject matter experts are being accepted from the Washington Office as well as all States and Centers by the National Human Resources Management Center. Please contact Melissa Dukes, HR-210, via Lotus Notes or at 303-236-6689 with your nominations by the date indicated on Attachment 1. The subject matter expert and one back up will be notified with 5 calendar days of their selection. Travel expenses will be the responsibility of the home office.

We need to ensure that OPM has an in-depth understanding of the work the Bureau does and the competencies required to do this work.

If you have any questions, please feel free to contact Ms Dukes at (303) 236-6689.

Signed by:
Linda D. Sedbrook
Director

Authenticated by:
Darlene Robitaille
Secretary

1 Attachment
1 - Functional Team Focus Group (1 p)

cc: Gary Dreier (WO-700)
Frank Frymire (WO-710)
SPOs

Distribution
RS-150, BLM Library
NI-110, Reading File
HR-210

FUNCTIONAL TEAM FOCUS GROUPS

Occupation	Focus Group Site	Date of Meeting	Nominations Due By
Botanist	Washington, DC	June 19	June 12
Rangeland Management Specialist Fishery Biologist Wildlife Biologist	Denver/Fort Collins	June 26	June 16
Landscape Architect Architect	Denver/Fort Collins	June 28	June 19
Mining Engineer Petroleum Engineer	Denver/Fort Collins	June 29	June 21
Geologist	Denver/Fort Collins	July 17	July 7
Geophysicist Hydrologist Hydrologic Technician	Denver/Fort Collins	July 18	July 10
Biological Technician Range Technician Soil Conservation Technician Forestry Technician	San Francisco	July 19	July 10
Cartographer Cartographic Technician Land Surveyor	Portland	July 20	July 10
Forester Forestry Technician Soil Scientist	Portland	July 21	July 10